



**Government of West Bengal**  
**Department of Women & Child Development & Social Welfare**  
**Bikash Bhawan, Salt Lake, Kolkata-91.**

**Memo No: 3096 – SW/DCRT-13020/16/2021-SEC(DCRT)**

**Date: Kolkata, the 14<sup>th</sup> July, 2021**

**N O T I F I C A T I O N**

The Home Management Committee for both Government run and Non-Government run Child Care Institutions have been notified in terms of Rule 39 (3) (i) (ii) of the West Bengal Juvenile Justice (Care & Protection of Children) Rules, 2017. Since the functional modality of Specialised Adoption Agency is quite different from that of Child Care Institution, the need was felt to constitute separate Home Management Committees for the Specialised Adoption Agencies for effective management. Accordingly, the following Home Management Committees for Specialised Adoption Agency run by the Government and by the Non – Government Organisation (NGO) are hereby notified with immediate effect:

NGO run Specialised Adoption Agency	Govt. run Specialised Adoption Agency
CDPO of the area : Chairperson	Superintendent of the CCI : Chairperson
DCPO – Member	DCPO – Member
Coordinator/Manager of the SAA: Member Convenor	Coordinator/Manager of the SAA : Member Convenor
LCPO of the DCPU : Member (To look after the issues of adoption court cases).	LCPO of the DCPU : Member (To look after the issues of adoption court cases).
Medical officer attached with the SAA : Member	Medical officer attached with the SAA : Member
Chairperson/Member of the CWC : Member	Chairperson/Member of the CWC : Member

**Memo No: 3096/1(100) - SW**

Joint Secretary to the Govt. of West Bengal

**Date: 14/07/2021**

Copy forwarded for information to the:-

1. Director, Child Rights and Trafficking, West Bengal
- 2-23. District Magistrate, \_\_\_\_\_
24. The PS to Hon'ble MIC, WCD & SW Department, Govt. of West Bengal
25. The Sr. PA to Secretary of this Department
- 26-47. DSWO, \_\_\_\_\_  
with the request to share this order with all the concerned NGOs.
- 48-69. Chairperson, CWC, \_\_\_\_\_
- 70-77. Superintendent, \_\_\_\_\_
- 78-99. DCPO, \_\_\_\_\_
100. Guard File.

**O/C**

Joint Secretary to the Govt. of West Bengal